

APPLICATION FOR PROFESSIONAL POSITION

St. Petersburg Christian School
A Ministry of Suncoast Cathedral Assembly of God
 2021 62nd Avenue North, St. Petersburg, FL 33702
 Phone: (727) 522-3000 FAX (727) 525-0998
 www.stpetechristian.org
 An Equal Opportunity Employer

Qualified applicants receive consideration on the basis of their qualifications for the position without regard to race, color, sex, age, national origin, marital status, veteran status or disability. As a religious organization, this ministry is permitted and reserves the right to prefer employees on the basis of religion. Title VII, Section 702-703, vs. Civil Rights Act of 1964.

This application will be considered only if it has been completed fully and accurately and all official transcripts, certificates and references have been received. All applications, resumes, transcripts, letters of reference and verifications of employment are a permanent part of the applicant's personnel file and shall not be returned to the applicant.

Name: _____ Phone(____) _____ Cell/Pager (____) _____
 Last First M.I.

Date of Application: _____ Date available for employment: _____ E-mail Address: _____

Permanent Address: _____
 Street City State Zip Code

Temporary Address: _____
 Street City State Zip Code

Social Security Number: _____ - _____ - _____ Birthday (m/day): ____/____

Name of spouse: _____ Daytime Phone: _____

Names and ages of children: _____

Person to Contact in an Emergency: _____ Phone: _____

Address _____ Relationship _____

ACADEMIC PREPARATION (List chronologically, including high school)

<u>Institution, City, State</u>	<u>Years Attended</u> ____ to ____	<u>Major</u>	<u>Minor</u>	<u>Date Graduated</u>	<u>Degrees Earned</u> (sem. hrs. if no degree)

*Attach photocopies of all your post-secondary transcripts. Should you be offered a position, official copies of your transcripts must be provided. Please check:

- I have attached a photocopy of my transcripts.
- I have attached official transcript(s) to this application.
- I have asked my college(s) to forward my transcript(s).

POSITION DESIRED

Indicate preferences of instructional areas you are applying for by numbered sequence (1 being the highest preference):

Kindergarten: _____ Elementary (5) _____
 Elementary (1-2): _____ Middle (6-8) _____
 Elementary (3-4) _____ Other: _____

List choice of subjects for middle school or specialist instruction:

1. _____
2. _____
3. _____

TEACHING/ADMINISTRATIVE EXPERIENCE

School	Dates	City & State	Grade/Subject	Supervisor	Salary

Total number of years of experience in teaching: _____ in administration: _____

Please list honors, athletics, offices held, leadership experience, memberships, etc:

Computer Skills: _____

STATE CERTIFICATION

Certification	Subjects/Grades	Certification Number	Expiration Date	State

*Attach a photocopy of your certification. (An original copy must be provided if hired.) Certification photocopy attached: Yes / No

If applying for certification, what is its status? _____

OTHER EMPLOYMENT

Employer	Dates Worked	Address	Position	Supervisor	Salary

CHRISTIAN BACKGROUND

Present Church Home: _____ Denomination: _____ Phone:(____)_____

Location: _____ Are you a member? Yes / No. Pastor's Name: _____

Do you attend at least three services per month? _____

Describe areas of church involvement: _____

If you have no other church membership, would you be willing to attend Suncoast Cathedral, or if you do, would you be willing to attend Suncoast at least once a month? Yes / No. Please explain if 'no':

State your definition of a Christian: _____

If applying for an elementary position, would you feel comfortable leading a daily Bible class? _____

What do you see as your role regarding your students' relationships with Christ?

CHRISTIAN COMMITMENT

Give a brief account of your Christian testimony and devotional life. (*Respond to this in your own handwriting.)

On separate paper, answer in one or two paragraphs each of the following questions:

- A. Why do you wish to teach in a Christian school?
- B. What do you consider to be the proper classroom atmosphere for learning?
- C. What is your philosophy of discipline?
- D. What do you believe is the purpose of Christian education?

SPCS STATEMENT OF FAITH

1) We believe the Bible to be the inspired and only infallible authoritative Word of God. 2) We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit. 3) We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His atoning death through His shed blood, in His bodily resurrection, and in His personal return in power and glory. 4) We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential. 5) We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life. 6) We believe in the resurrection of both the saved and the lost: those who are saved unto the resurrection of life, and those who are lost unto the resurrection of damnation. 7) We believe in the spiritual unity of believers in our Lord Jesus Christ.

Please sign if you assent to the above, or list below any differences of belief. Signature: _____

PROFESSIONAL REFERENCES

Please list your most recent employers.

May we contact your present employer? Yes / No.

Employer	Phone	Supervisor w/Title	Reason for Leaving
1.			
2.			
3.			

PERSONAL REFERENCES

Please list people from your church or work setting who have known you for two or more years. (They may not be family members.)

Reference	Phone	Address	Relationship
1.			
2.			
3.			

PERSONAL INFORMATION

1. Have you ever been convicted of, had adjudication withheld in, pled nolo contendere (no contest) to, or entered a pre-trial intervention program for a misdemeanor or felony criminal charge, or are there currently any criminal charges pending against you?
 Yes / No If 'Yes,' please explain on a separate sheet of paper.

2. During your lifetime, have you ever been accused or convicted of child molestation, child abuse, assault, lewdness or sex offences of any nature? Yes / No If 'Yes,' please explain on a separate sheet of paper.

3. How would your last supervisor (principal) describe your greatest strengths and greatest weaknesses?

4. SPCS teachers must be able to access our large campus, carry books, climb stairs, communicate with students and supervise student activities. Do you have any physical limitations that would prevent you from carrying out any of these duties? Yes / No

If 'Yes,' please explain: _____

5. Does your Visa or Immigration Status allow you to lawfully become employed in this country? (Proof of citizenship or immigration status will be required upon employment.) Yes / No

(Do not write in this space)

Interview	
References	

Transcripts	
Certification	

Release Consent	
Background Consent	

**Applicant's Statement
and
Consent for Release of Information**

St. Petersburg Christian School does not unlawfully discriminate in hiring or employment on the basis of race, color, national origin, sex, age, handicap or the presence of a non-job-related medical condition. No question on this application is intended to secure information to be used for such discrimination.

I do hereby agree to forever release and discharge Suncoast Cathedral/St. Petersburg Christian School and/or its contracted background reporting service or agent to now (or at any time while employed) 1) conduct a verification of my education, previous employment/work history, credit history, Workers' Compensation injuries, motor vehicle records, 2) contact professional and personal references, 3) require a blood specimen and/or urine sample to be tested for the presence of drugs or alcohol, 4) receive any criminal history record information pending, closed, or sealed pertaining to me that may be in the files of any federal, state, county or local criminal justice agency and/or other information as deemed necessary to fulfill the job requirements. Medical and Workers' Compensation information will only be requested in compliance with the Federal Americans with Disabilities Act and/or any other applicable state laws. The results of this verification process will be used to determine employment eligibility. All results are confidential, and as such, will only be available to responsible staff and/or ministry leaders on a need to know basis relative to the selection of the most qualified candidate.

I understand and acknowledge that any employment relationship with this organization is "at will" i.e. the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or conduct unless such change is specifically acknowledged in writing by the SPCS School Board.

I declare that the answers given by me on this application are true and correct without pertinent omissions. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I will comply with all rules and regulations as set forth in the Faculty Manual. I understand, also, that I am required to abide by all rules and regulations governing the ethical, moral, and religious values of this organization.

Signature of Applicant: _____

Date: _____

Criminal Records Check Authorization

To Whom It May Concern:

Date: _____

I request and give my consent for any federal or state law enforcement department or agency to release information, records, details and files of any convictions contained on me therein, whether local, state or national, to St. Petersburg Christian School (SPCS). I also release any law enforcement department or agency from any potential liability resulting from the release of the above information.

I certify that the information below is correct and true to the best of my knowledge. I authorize SPCS to use the information in completing the investigation of official law enforcement files of criminal violations and files of child abuse agencies.

I understand that a record of conviction will not necessarily be a bar to my employment and that factors such as age and time of offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

I understand that this information will be kept confidential and limited to those staff involved in the selection process. I waive any rights I might have to see the comments of my references and contacts. I release SPCS, and any associated organizations, employees and agents, from any potential liability for damages that could possibly accrue to me or my family as a result of providing information due to this request.

Applicant's signature (necessary to continue processing application)

Full name (printed): _____

Maiden name (if applicable): _____

Other names or aliases ever used: _____

Current address: _____

Date of birth: _____

Place of birth: _____

Social Security number: _____ - _____ - _____

How long have you consistently resided in Florida? _____

List the following for all residences during the past 10 years.

<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>From</u>	<u>Until</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

